

JOB DESCRIPTION – Care Associate

Job Title	Care Associate (Equivalent to Nurse Aide in Hospitals)
Qualification	WSQ Higher Certificate in Healthcare Support (Nursing Care) or Equivalent. Registered Nurse from relevant foreign countries.
Department	Nursing
Reporting To	Assistant Care Director / Care Manager

Job Summary :

- To be a support member of care team to deliver care management (assessment, planning, co-ordination and communication) and nursing services to patients requiring transitional, long term and palliative care in their own homes.
- To have a strong base of evidence based knowledge & skills to demonstrate the ability to integrate theory into practice.
- To assist the care manager in implementing a plan of care for the patient with acute, chronic or advanced disease referred to the company.
- To work in collaboration with members of the inter-professional team to provide 24hours medical, nursing, pain & symptom management, psychosocial & spiritual support and care.
- To be professional & competent by providing the best care for the patient, whilst supporting the family, using the best available evidence.
- To be a role model, exhibit personal commitment, integrity and professionalism in the course of one's work.

Areas of Responsibilities:

1. To work in collaboration with team members in a setting which provides 24 hours medical care, pain and symptom management and family support.
2. To provide nursing care as needed to enhance patient comfort.
3. To identify and highlight to senior nursing personnel when patients and families need financial assistance or psychosocial services or physiotherapy /occupational therapy in order for them to be referred to team members as soon as possible.
4. To be on call when assigned and be readily available to be deployed for shift duty at patients home should the need arises. Morning Shift: 8am to 8pm, Night Shift: 8pm to 8am (allowance claimable for after office hours and night shift).
5. Able to perform medical escort or stand in duty (allowance claimable.) when needed and general administrative duties.
6. To participate in training programmes to improve nursing skills and knowledge in as directed by Supervisor
7. To assume professional responsibility and accountability for outcomes in nursing practice at all times
8. To seek out information/ evidence on own initiative and discuss with team members and during case conferences.

9. Engages in continuous improvement to stay current and makes meaningful proposals to enhance the professionalism and service of the company.
10. To complete the following within the first year of employment:
 - a. Tetsuyu Home Care Foundation Course: Basic Gerontology, Chronic Disease Management and Palliative Care Nursing and Nursing Skills.
 - b. Communication: verbal and written communication, listening.
 - c. Conflict management: focus on need of the party and generate a win-win outcome

Job Qualifications:	
1. Qualifications	<ul style="list-style-type: none"> • WSQ Higher Certificate in Healthcare Support (Nursing Care) or Equivalent. Registered Nurses from relevant foreign countries.
2. Years of Relevant Experience	<ul style="list-style-type: none"> • 2-3 years Clinical Experience
3. Language Requirements	<ul style="list-style-type: none"> • English and one other (Chinese/Malay/Tamil) • Chinese dialects would be useful